

Queenswood



Uniform Policy

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UNIFORM POLICY

The aim of this policy is to give clarity about the appropriate uniform during the school day (08:20 to 18:00).

MAIN SCHOOL (YEARS 7 – 11)

October half term to end of Spring Term

- School blazer
- School jumper or cardigan
- School shirt
- School skirt (length to be no more than 2 inches from top of the knee) or school trousers
- White socks or grey or black tights
- Plain black shoes (plimsolls/trainers are not acceptable); no logos or other colours (for instance a white sole) are permitted.
- Hair of one natural colour tied back with unobtrusive plain hair adornment. Half ponytail is acceptable.

Summer term to October half term

- School jumper or cardigan
- School shirt
- School skirt (length to be no more than 2 inches from top of the knee) or school trousers
- White ankle socks or grey or black tights
- Plain black shoes (plimsolls/trainers are not acceptable); no logos or other colours (for instance a white sole) are permitted.
- Hair of one natural colour tied back with unobtrusive plain hair adornment. Half ponytail is acceptable.

In addition, girls may wear

- Plain black coat. This can have fake fur around the collar but no obtrusive writing or labels. This is to be worn over the blazer, not instead of, and must be removed in the classroom, dining room and chapel.
- A wrist watch
- Earrings: maximum of two studs in each lobe. Earrings in other parts of the ear will have to be removed – no piercings in other areas of the body are permitted. This means, no cartilage or nose piercings are permitted.
- One plain necklace with religious symbol (i.e. a cross, star of David etc).
- Grey school scarf
- Plain gloves

Snowy/icy weather: when a member of SMT gives permission, girls may wear:

- Waterproof and warm footwear
- A hat. Hats are to be removed inside.

Tennis Scholars

Must always be in full Queenswood tennis kit. School uniform to be worn on days not travelling to Gosling until after 16:25.

Study Leave

Year 11 must be in full uniform or Queenswood PE kit when they are in exams, revision lessons and around the main school site. They may wear their own clothes in House but must change when leaving the House.

PE Kit (Years 7-11)

Girls must wear Queenswood-branded PE kit during their PE lessons but PE kit should not be worn around the school during the day.

Girls should change into PE kit directly before their PE lesson, not at lunch or break. They should change back into their school uniform after their PE lesson. Girls must change at lunchtime for all PE lunchtime activities. They must then change back into full uniform for afternoon lessons. Time will be given for this.

There are some exceptions to these rules. These are:

- PE kit may be worn to tutorial/chapel if a girl has a PE activity before school (i.e. before 08:20) and has PE before break.
- If a pupil has a lunchtime sporting activity and a match in the afternoon, she may stay in PE kit after lunch.
- If a girl is regularly changing more than three times in one day, she should speak to the Head of Year to see if special dispensation can be applied

When kit is permitted to be worn to lessons (with the uniform policy regulations), Queenswood tracksuit trousers and a regulation mid-layer/jacket should also be worn. It is not appropriate to attend lessons in athletic shorts or short games skorts.

Dance (Years 10 and 11)

- Queenswood-branded dance kit may be worn to chapel /tutorial by Year 10 and 11 if a pupil has dance before break.
- Dance kit may be worn to lessons 5,6,7 or 8 by Year 10 or 11 if a pupil has dance during one or more of these periods.
- If a girl is regularly changing more than three times in one day, she should speak to the Head of Year to see if special dispensation can be applied.

Drama (Years 10 and 11)

- Girls may wear suitable clothing for these lessons only. Kit may not be worn around school before or after these lessons.

Make up/nail varnish/acrylic or gel nails are not permitted; sanctions will be issued.

Daily Uniform check

Uniform should be checked each morning by House staff if the pupil is a boarder and the tutor if a day girl. Sanctions will be issued for inappropriate uniform (more information at the end of the document).

SIXTH FORM UNIFORM

Our guiding principle is that girls are here for business. Their dress should reflect a serious approach to study and present a good example to the lower years.

Suggested items of clothing:

- Blazer, jacket or cardigan
- Smart dress, skirt or trousers
- Smart shirt or appropriate top
- Jumper (no large logos or brands)
- Smart shoes
- Hair should be a natural colour

Clothing items NOT accepted

- Hoodie - including Q branded hoodies
- Light coloured trainers (plain black with no obvious logo are acceptable)
- Denim
- Leggings and jeggings, including 'loungewear' and 'athleisure' trousers
- Ugg boots
- Flip flops, Crocs or sliders
- Cropped or strappy tops
- Shorts
- Miniskirts which sit more than 6" above the knee

PE Kit (Sixth Form only)

Own kit may be worn to PE lessons only.

Girls taking A level PE, drama or dance may wear kit for practical lessons only. They may change at lunch or break if their lesson is prior to the next break in the school day. They should change back into Sixth Form dress at the next break in the school day (i.e. break or lunch).

Additional items (Sixth Form only)

Girls may wear subtle make-up

Nail varnish may be worn

Jewellery should be discreet

Visible piercings are permitted in the ear cartilage, as well as the lobes. However, if there are piercings in the cartilage, only studs are permitted (no hoops or bars or other styles)

Girls may wear a smart coat of a colour of their choice

No tattoos to be visible

Plain hats may be worn in cold weather but must be removed when inside

Study Leave

UVI girls must be in Sixth Form dress when they are in exams and around the main school site. They may wear their own clothes in House but must change when leaving the House.

Sanctions Process for inappropriate uniform (whole school)

Sanctions to be logged for inappropriate uniform. After three offences, a detention will be mandated and parents will be written to.

House staff and tutors to check uniform every morning before chapel/lessons.

If a girl arrives at a lesson or school event in inappropriate or incomplete uniform, the subject teacher or adult in charge must challenge this and email the tutor. The Tutor or Housemistress/Houseparent (if a boarder) will then log a sanction if a warning has already been given.

If a pupil in Year 7 to 11 is wearing nail varnish or make-up, she will be asked to remove it at the next break. If nails are acrylic or gel, Tutor/Housemistress/Houseparent to email home and allow 5 days for them to be removed. If this deadline is not met, the pupil should be sent to her Head of Year.

Skirt length - if a member of staff is unsure about a pupil's skirt length, they should email the Head of Year, who will see the pupil and contact home, if necessary. Staff should not enter into a conversation about skirt length, unless they feel comfortable doing so.

Smart watches – if used inappropriately, should be confiscated in line with the mobile phone and technology policy and given to the Tutor or Housemistress/Houseparent. They cannot be worn during examination periods.